

New Trier Township High School Study Skills Coordination Project Social Studies: Note-taking September, 2010

#### Purpose:

World History is the prerequisite course for the Social Studies Department. As such, the skills acquired in the course provide the foundation for all future coursework within the Department. From its inception the World History course has been predicated upon the idea that students, particularly freshmen, require formalized instruction in study skills. Note-taking plays an integral role within the Social Studies classroom and yet this activity may not come naturally to students, they are skills and habits acquired over many years and through a variety of methods. Students take notes not only from a textbook but also during lectures, films, and inclass discussions. Study Guides may be developed by the teacher or the student; they may cover one chapter or an entire unit. Given this variety and complexity, it is not enough to provide one lesson on note-taking and to presume to have had covered topic in its entirety. The multiple note-taking lessons provided illustrate the range of methods utilized in the Social Studies classroom.

#### **Description of Activity:**

There are a variety of lessons to model a variety of note-taking strategies. For example, one lesson, developed by the AVID program, provides suggestions for how to organize your paper to take effective inclass notes. In another lesson designed for in class discussion, the teacher provides a note sheet with topical headings to help students not only organize their thoughts but also to help them incorporate the thoughts of their classmates. In our final lessons, the teacher provides a note-taking guide for a section in the textbook. Students must identify key words from each section which will help in recalling the main ideas of the text. This may be done in small groups or individually.

#### **Checking for Understanding:**

There are a number of ways a teacher may check for understanding in regard to note-taking skills. Students may be asked to take a test with or without the use of their notes. Notes may be collected and examined for their quality and effectiveness by the teacher. Teachers may ask students to discuss the topic in class, again, with our without their notes for an aide. With each of these methods, however, it is important for the teacher to model appropriate note-taking skills. This may mean making a comment on a student's homework or walking students through the note taking process as a class.

#### **Reflection:**

As they enter freshman year, note-taking abilities may vary widely from student to student. It is important for the teacher to provide opportunities for students to not only practice the skill of note-taking but also to provide the space for reflection and modification of styles over time. Depending on the level, the amount of support that a student may require can be dramatically different. Four level students may require far less direct support and instruction. In contrast, lower level students may need direct instruction as well as note taking pages that model proper form. All students, however, need the opportunity to determine what style of note-taking what works best for them. Ultimately, this necessitates teachers presenting a variety of options and the tools with which to utilize them.

#### Adaptation for Different Levels:

The amount of reading required can and should be modified across levels. For a student working at the two level, the number of pages, vocabulary words, and images to be analyzed may need to be reduced. In

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addition, the note taking sheet may need to be highly structured and use a variety of strategies such as a CLOZE system of support. Over time, the supports should gradually be reduced as students become comfortable with the note-taking process.

World History – Hjelmgren China – Shang Dynasty Name: \_\_\_\_\_

Please read each paragraph under the heading of "Shang Dynasty" in your textbook. After *each* paragraph, write one sentence that summarizes the main idea of the paragraph. Then, choose three (3) words that best describe the content of that paragraph.

#### The Shang Dynasty

1.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
2.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
3.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
<u>Politica</u>	l and Social Structures		
4.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
5.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
6.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
<u>Religio</u>	n and Culture under the Shang		
7.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
8.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:
9.	Main Idea (sentence)		
	Word 1:	Word 2:	Word 3:

World History – Hjelmgren China – The Geography of China Name: \_\_\_\_\_

September 7, 2010

Please read each paragraph under the headings of "Natural Barriers" & "China's Agricultural Revolution" in your textbook (pages 74-75). After *each* paragraph, write one sentence that **summarizes** the main idea of the paragraph (this does not necessarily mean write the first sentence of the paragraph – you'll need to bring together the whole paragraph). Then, choose **two** (2) words that best describe the content of that paragraph.

#### Natural Barriers

1.	Main Idea (sentence)	
	Word 1:	Word 2:
2.	Main Idea (sentence)	
	Word 1:	Word 2:
<u>China's</u>	Agricultural Revolution	
3.	Main Idea (sentence)	
	Word 1:	Word 2:
4.	Main Idea (sentence)	
	Word 1:	Word 2:
5.	Main Idea (sentence)	
	Word 1:	Word 2:
6.	Main Idea (sentence)	
	Word 1:	Word 2:
7.	Main Idea (sentence)	
	Word 1:	Word 2:

## Analects Discussion Noteguide

<b>A</b>	
Questions to begin	
Questions I had on the material (either the <i>Analects</i> or Confucianism) before the class discussion	
New ideas	
New ideas people brought up	
during the discussion that I hadn't	
previously considered	
My understanding	
Compathing Lundonstand botton	
Something I understand better after the class discussion	
Remaining questions	
Questions I still have on the	
material	

# **Outlining and Three Levels of Questioning**

Social Studies-Nguyen

#### Purpose of the lesson

Students in 9, 3, and 4 level World History classes will

- Engage in note taking while reading assigned textbook sections
- Apply outlining skills that have been scaffolded throughout the first quarter
- Learn how to ask higher level critical thinking and analytical questions while reading content
- Reflect on their note taking skills and learning
- Learn about China

### Description of the activity

This study skill has been scaffolded into several assignments throughout the first quarter. This is the order of the assignments and the scaffolding:

#### 9 & 3 Level

- Discuss the purpose of outlining with the class and introduce the first steps of how to pick put important information from textbook readings
- Students begin to complete the first outline assignment: A skeleton outline of Early Chinese Civilizations, Ch. 3 Sec. 2 in class, with a partner. Teacher goes around the room to check for understanding.

For homework students will complete the outline and answer some reflection questions about their note taking and their own learning

#### 4 level

- 1. Handout *Outlining in World History*. Discuss the purpose of outlining.
- Students begin to complete their first outline assignment: A skeleton outline on Early Chinese Civilizations. This format requires that students turn each subheading into a question\* Students begin this first part in class with a partner and with teacher assistance.

For homework, students outline the next section on their own and complete a reflection about their learning

\*this is the difference between 3 Level and 4 Level outlines. 4 level jumps immediately into turning the outline into the question and answer format

- Assigned as homework, students complete the second outline. The assignment starts with some skeleton outlining and then must continue outlining the section according to the subheadings and details teacher has already identified from the section reading. The assignment concludes with reflection questions about student's note taking experience and some reflection about how the student learns.
- 4. Assigned as homework, students complete the third outlining assignment which requires that students turn the outline into question and answer formats. The assignment starts with some skeleton outlining to model the subheading as a question and details as answers to the questions format. Students are then to continue outlining the section according to the subheadings and details the teacher has already identified from the section reading. The assignment concludes with reflection questions about student's note taking and usefulness of an outline like this for studying for guizzes and tests.
- 5. Handout "Three Levels of Questions" and explain the difference between level 1, 2 and 3 questions.

In class students work in groups of three to outline the chapter section reading, identifying level several 1 questions and level 2 questions and at least one level 3 question. Homework is to finish the section.

 In class students will reflect and discuss what they learned about the skill of outlining, asking three levels of questions, and about themselves as learners.

As a class we ask each other the level 2 and level 3 questions students came up with from last night's homework and will answer them together, using last night's homework.  Handout "Three Levels of Questioning" and explain the difference between level 1, 2 and 3 questions.

In class students work in groups of three to outline the chapter section reading, identifying four level 1 questions, three level 2 questions and one level 3 question. Homework is to finish the section

 In class students will reflect and discuss what they learned about the skill of outlining, asking three levels of questions, and about themselves as learners.

As a class we ask each other the level 2 and level 3 questions students came up with from last night's homework and will answer them together, using last night's homework.

# How you would check for understanding

- Open note reading quizzes
- Checking quality of notes
- Reading student reflections
- Quality of class discussion
- Unit assessments

## How would you provide students with an opportunity for reflection on the lesson

• Each part of the outlining assignments requires that students reflect on the note taking skill and their own learning

### How would you adapt the lesson for a different level

• Please refer description of the activity above

# **Outlining in World History**

# 9 and 3 Level

#### Early Chinese Civilizations Ch. 3 Sec. 3 P. 88-94

**Directions:** Practice your outline skills by following the outline format below and completing the skeleton outline provided.

Outline	format:
Title of (	Outline: Topic
Ι.	First main idea of topic A. Support for main idea 1. detail 2. detail B. Support for main idea 1. detail 2. detail
ΙΙ.	Second main idea A. Support for main idea 1. detail 2. detail B. Support for main idea 1. detail 2. detail
itle: Early	Civilizations
I. The	Geography of has impacted China's development
	A. The two in China became the greatest food-producing areas of
	the ancient world
	1. Huang He, or, stretches from Mongolia to the Pacific
	Ocean
	2. Chang Jiang, or, empties into the
	B. China's landscape has impact China's development and history
	1. Geographical barriers such as and
	have limited China's interaction with people from other parts of the world
	<ol><li>China's contact with others often resulted in</li></ol>
II. The	Dynasty (1750-1122 B.C.)
	A dynasty was the first by very little is known about this dynasty
	B. Mostly a: an
	class whose wealth is based on land and whose power is passed
	on from one generation to another
	C and social structures of Shang dynasty was led by the Shang kin
	<ol> <li>Shang king and family were the top of Shang society</li> </ol>
	2. King had power to choose leaders and remove them
	3. Aristocracy waged war, served as and were the
	<ol> <li>Society included: king, aristocrats, peasants,,</li></ol>
	and

D. Religion and culture under the Shang

ood and/or bad art y-lasting almost 8
art
locting almost 9
0
dynasty
n the king's
_
from
and
nasty established,
and a new
oldiers and soldiers
IS
ne technological
to the fields
en farmed before
uring
ncient China
abora of fomily to
nbers of family to
of the family

- 4. \_\_\_\_\_ raised children and worked in the home
  - 1. \_\_\_\_\_ are picture symbols, that form a picture of the object
  - 2. \_\_\_\_\_ are characters that combine two or more pictographs

## Reflection:

- 1) Review your outline. In completing the outline, how did you know what to write on the blank lines?
  - a. Where did the Main Ideas for the outline come from?
  - b. Where did the Support for Main Ideas come from?
  - c. Where did the **Details** come from?
- 2) How do outlining reading assignments help you learn the information?

3) For what types of assignments would you recommend a classmate use outlining?

## The Mongols and China

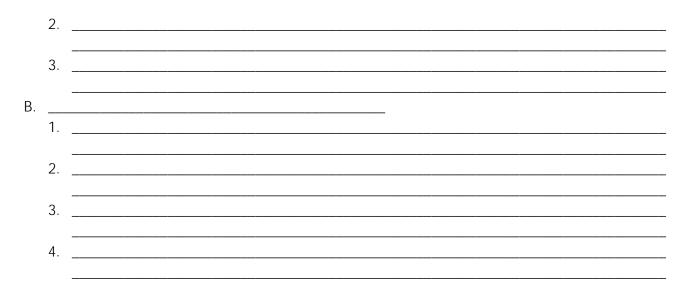
Ch. 8 Sec. 2

Directions: Read Ch. 8 Sec. 2 and complete the outline below.

1			
	Α.	people from moder	n-day
	В.	Organized loosely into	
	C.	was elected	(strong ruler)
	D.	Created	land empire in
	E.	Death of Genghis Khan led to split into the rule of	, separate territories, each under
	F.	Mongols attack on Song dynasty in China	а
	G.	Discovery of and	evolved to handgun
		and cannon which were introduced to E	urope
2			
	Α.	Genghis Khan's grandsons,	, conquered the Song, and
		created the dynasty	
	В.	became the capital of Chir	na, and still remains the capital today
	C.	, the European ex	plorer praised China under the Kublai Khan
		and word of China spread to Europe	
	D.		, corruption at court,
		and growing internal instability	
	E.	Replaced by dynasty	
ntinue	rea	ading and complete the outline <sup>,</sup>	

Continue reading and complete the outline:





Continue with the reflection on next page

Reflection:

1. Without referring back to your outline or the textbook. Bullet point as many ideas/facts as you can remember from the reading you have just completed

- 2. Based on your results to reflection #1:
  - A. How do you feel about the amount of information you were able to retain? Explain
  - B. Consider patterns in your reading and learning
    - 1. What are your strengths in reading and learning?
    - 2. What are your weaknesses?
  - C. What can you do to address and improve your reading and learning?
  - D. How does effective outlining help you achieve those goals?
- 3. How will this outline help you review and study for the unit test?

Directions: Outline Ch. 22 Sec. 2 using the format below

#### Outline format:

Title of Outline: Topic

- First main idea of topic Ι.
  - A. Support for main idea in the form of a question
    - 1. Answer the above question with details
      - 2. Answer the above question with details
    - B. Support for main idea in the form of a question
      - 1. Answer the above questions with details
      - 2. Answer the above questions with details
- Second main idea Π.
  - A. Support for main idea in the form of a question
    - 1. Answer the above questions with details
    - 2. Answer the above questions with details
  - B. Support for main idea in the form of a question
    - 1. Answer the above questions with details
    - 2. Answer the above questions with details

#### I. The Fall of the Qing

- A. What happened after the Boxer Rebellion?
  - \_\_\_\_\_, and 1. Reforms in \_\_\_\_\_, \_\_\_\_, established

    - 2. Civil service exam replaced with system modeled after the West 3. Legislative assemblies formed at the \_\_\_\_\_, local level
  - 4. Elections were held by 1910
    - 5. Many still remained unhappy and \_\_\_\_\_ grew in the countryside among the peasant class

\_\_\_\_\_

- B. Who is Sun Yat-sen and how did he impact China?
  - 1. Revive China Society believed that \_\_\_\_\_

2. Believed China should follow \_\_\_\_\_

3. Three-stage reform process: \_\_\_\_\_

Continue reading and complete the outline (on another sheet of paper) using the format above. Once complete, answer the questions on the next page.

Reflection:

1. How has changing the Support for Main Idea into a question helped guide your outlining process?

2. In what ways are forming statements into questions helpful in your learning process?

3. How will this outline help you review and study for the unit test?

#### Communist China Ch. 31 Sec. 1

### Directions:

- 1. Read Ch. 31 Sec. 1 and create a complete outline using the format below
- 2. Write a discussion question that can be answered using just the information from the outline. The discussion question must be a three level thinking question that engages critical thinking and analysis skills.

Outline format:	
Title o	of Outline: Topic
I.	<ul> <li>First main idea of topic</li> <li>A. Support for main idea in the form of a question <ol> <li>Answer the above question with details</li> <li>Answer the above question with details</li> </ol> </li> <li>B. Support for main idea in the form of a question <ol> <li>Answer the above questions with details</li> <li>Answer the above questions with details</li> <li>Answer the above questions with details</li> </ol> </li> </ul>
11.	<ul> <li>Second main idea</li> <li>A. Support for main idea in the form of a question <ol> <li>Answer the above questions with details</li> <li>Answer the above questions with details</li> </ol> </li> <li>B. Support for main idea in the form of a question <ol> <li>Answer the above questions with details</li> <li>Answer the above questions with details</li> </ol> </li> </ul>

#### How to write three level questions

Three level questions require the reader (person answering the question) to go beyond repeating facts from the reading. Instead, the reader must first read and understand the information, then must analyze the information to answer the question.

- Level One questions can be answered explicitly by facts contained in the text or by information accessible in other resources. The answers to Level One questions are clearly in the text.
  - Examples of level one thinking questions on the topic of the President of the United States
    - Who is the President of the United States?
    - How many years is Obama allowed to serve as President?
- Level **Two** questions are textually implicit, requiring analysis and interpretation of specific parts of the text. The reader must read between the lines for the answers to questions on this level.
  - Examples of level two thinking questions on the topic of the President of the United States
    - What are some of the concerns people have regarding Obama as the President?
    - How will Obama's Presidency affect the next President?
- Level **Three** questions are much more open-ended and go beyond the text. They are intended to provoke a discussion of an abstract idea or issue. Level Three questions ask **So What** ; what does it matter?
  - Examples of level three thinking questions on the same topic, President of the United States
    - Explain why the election of President Obama so significant in U.S. history.
    - Analyze how the decisions Obama makes during this Presidency going to affect his ability to run for another Presidential term.

Do you see the differences in the three levels of questioning?

- Level one questions ask facts, the answers are much shorter
- Level two questions ask for relationships within the content. The reader must know and understand the relationship between several aspects of the event or section to answer the question. Also, reader must pull from many facts to support their analysis.
- The level three questions require the reader to first be familiar with the answers to the lower level thinking questions, and then go beyond that information to give an opinion, supported by facts from a variety of eras, subjects, etc.

#### How do I begin writing a three level question?

The following help encourage higher level thinking:

- Identifying cause and effect, relationships among different factors/events in history, predications of outcomes in history, patterns and trends
- To help you write a higher level thinking question/prompt, begin your sentence with one of the following words:

**Key Words**: analyze, break down, compare, create, contrast, diagram, deconstructs, differentiate, discriminate, distinguish, identify, illustrate, infer, outline, relate, select, separate, appraise, compare, conclude, contrast, criticize, critique, defend, describe, discriminate, evaluate, explain, interpret, justify, relate, summarize, support

# **Outlining in World History**

# 4 Level

# **Outlining in World History**

Outlining is a way to **organize** your thoughts based on what you have read or what you are writing. Without an outline, a point that makes perfect sense to you might become a blurry, jumbled mess.

### I. What is an outline?

- I. An outline is a tool for putting information in order and organizing main points and details
- II. An outline can be either formal or informal, based on precisely how organized you want to be
  - I. A **formal outline** has a prescribed numbering and lettering system. It contains headings and subdivisions
  - II. An **informal outline** is used most often in the preliminary planning stages of paper writing or note taking. It is a strategy for grouping together topics and details without following a prescribed system

## II. Why outline?

- A. Outlining helps you organize your information
  - 1. It organizes information and ideas into main ideas, support for main ideas and important details
  - 2. It prevents you from losing sight of important information

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Use the following format when outlining textbook readings:

Title of Outline: Topic

- I. First main idea of topic
  - A. Support for main idea in the form of a question
    - 1. Answer the above question with details
    - 2. Answer the above question with details
  - B. Support for main idea in the form of a question
    - 1. Answer the above questions with details
    - 2. Answer the above questions with details
- II. Second main idea
  - A. Support for main idea in the form of a question
    - 1. Answer the above questions with details
    - 2. Answer the above questions with details
  - B. Support for main idea in the form of a question
    - 1. Answer the above questions with details
    - 2. Answer the above questions with details

Name: \_\_\_\_\_ Period: \_\_\_\_\_

# Chapter 4 Sec 1 & 2

Directions: Read and outline Ch. 4 sec 1 & 2 Use the format below:

Use the following format when outlining textbook readings: Title of Outline: Topic I. First main idea of topic A. Support for main idea in the form of a question 1. Answer the above question with details 2. Answer the above question with details B. Support for main idea in the form of a question 1. Answer the above questions with details 2. Answer the above questions with details II. Second main idea A. Support for main idea in the form of a question 1. Answer the above questions with details 2. Answer the above questions with details B. Support for main idea in the form of a question 1. Answer the above questions with details 2. Answer the above questions with details

# **Ancient China**

- I. The Dawn of Chinese Civilizations
  - A. How did ancient Chinese civilization emerge?

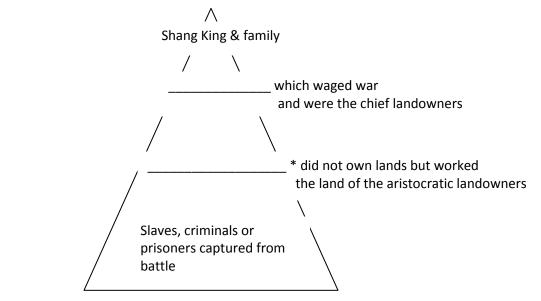
- 6. China had a mixture of pastoral and farming along with language and ethnic background
- C. What is the Shang Dynasty's significance in China's history?
  - 1. \_\_\_\_\_ Dynasty was the founding dynasty
    - a. Little is known about this dynasty
    - b. \_\_\_\_\_ was the ruler
    - c. Introduced \_\_\_\_\_\_ and drained flood waters
  - 2. Second dynasty (1750-1122 B.C.)
  - 3. \_\_\_\_\_\_society ruled by \_\_\_\_\_\_ class
    - a. \_\_\_\_\_: an upper class whose wealth is based on land and

whose power is passed on from one generation to another

- b. Major concern was war
- 4. Bureaucratic political and social system
  - a. Shang \_\_\_\_\_\_ had the most power. Was responsible for defending and

\_\_\_\_\_ large armies

- b. China divided into \_\_\_\_\_\_ governed by \_\_\_\_\_
- c. Shang social structure consisted of:



\*and a few merchants and artisans were part of Shang society

- 5. Believed in \_\_\_\_\_\_ forces that were beyond the control of humans
- 6. \_\_\_\_\_ bones were made to communicate with gods
- 7. \_\_\_\_\_\_sacrifices

8. \_\_\_\_\_\_worship: burning replicas of physical objects to accompany the departed on their journey to the next world. Believed spirits of \_\_\_\_\_\_ could bring good or evil to living members
9. Divine forces exist in objects of \_\_\_\_\_\_
10. \_\_\_\_\_\_ (Supreme Emperor)
11. \_\_\_\_\_\_ casting first used in making \_\_\_\_\_\_ but later used for ritual purposes
12. \_\_\_\_\_\_ represent high point of creative art in ancient China

Continue to use this format to outline Ch. 4 sec 2 on another sheet of paper. Attach the outline.

# Once you have completed outlining Ch. 4 Sec 2 complete the reflection below:

## **Reflection**:

1. Without referring back to your outline or the textbook. Bullet point as many ideas/facts as you can remember from the reading you have just completed

- 2. Based on your results to reflection #1:
  - A. How do you feel about the amount of information you were able to retain? Explain

- B. Consider patterns in your reading and learning
  - 1. What are your strengths in reading and learning?

2. What are your weaknesses?

C. What can you do to address and improve your reading and learning?

- D. How does effective outlining help you improve your reading and learning?
- 3. How will this outline help you review and study for the unit test?

# Three Levels of Questioning

Three level questions require the reader (person answering the question) to go beyond repeating facts from the reading. Instead, the reader must first read and understand the information, then must analyze the information to answer the question.

# How to write three level questions

- Level **One** questions can be answered explicitly by facts contained in the text or by information accessible in other resources. The answers to Level One questions are clearly in the text.
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